



Return to:
Office of the City Clerk
Attention: Debbie White
320 Broadway
Hannibal, Mo 63401
Phone (573) 221-011 ext.221
Fax (573) 221-8191

OFFICE USE ONLY

Date: _____

Liquor License Number: _____

**APPLICATION FOR LIQUOR LICENSE
HANNIBAL MO.**

Name of Business _____ Phone Number _____

Name of Owner _____ Phone Number _____

Name of Applicant/Manager _____ Phone Number _____

Date of Birth _____ Citizenship _____ Registered Missouri Voter _____

Address of Business _____ Phone Number _____

Applicant's Home Address _____

Have you ever been convicted of a felony? _____

Have you previously had a liquor license issued to you? _____

Have you ever had a liquor license revoked? _____

Will you conduct the business for which you hereby seek a license according to the laws and regulations of the City of Hannibal and liquor supervisor of the State of Missouri? _____

Do you agree to obtain and keep current a surety bond in the amount of \$2,000 (Bond Attached) _____

TYPE OF LICENSE DESIRED:

_____ Intoxicating liquor by the drink for consumption on the premises of the licensee and for sale in the original Package, \$450.00 (Two six month licenses \$ \$225.00 each)

_____ Intoxicating liquor at retail in the original package only, \$50.00

_____ Malt Liquor only at retail by the drink for consumption on the premises, \$50.00

_____ Intoxicating liquor wholesale to retail licensees. \$250.00

_____ Malt liquor wholesale to retail licensees, \$100.00

_____ Manufacturing, distilling or blending of intoxicating liquor, \$500.00

_____ 5% Beer only, at retail, in the original package, \$22.50

_____ Malt Liquor and wine of no more than 14% alcoholic content at retail by the drink for consumption on the premises, \$52.50

If sale by package, state kind of business in connection therewith _____

State amount of invoice stock of such business, which must be in excess of \$1,000.00, exclusive of
Fixtures and liquor. _____

STATE OF MISSOURI

COUNTY OF _____

I, _____, applicant and resident of the State of Missouri, being first duly

Sworn on her/his oath, states that the foregoing facts and statements set out in this application for a license
to sell

at _____ located at _____
(Name of Business)

in the City of Hannibal, Missouri are true. I hereby give the City of Hannibal permission to do a background
check or reference check of any kind to determine my eligibility for this license. I also understand that if this
license is granted, It is not transferable to any other person or business entity.

(SEAL)

Signature of Applicant

Date

Subscribed and sworn to before me the undersigned Notary Public at my office on this _____ day of _____
20 _____

My commission expires on _____, 20 _____

Signature, Notary Public

Approved by Police Department (Background Check Completed)

Chief of Police

Approved by City Clerk (\$2,000.00 Bond Attached)

City Clerk

Approved by Building Inspector (Zoning Approved)

Building Inspector

Approved by Mayor (Bond Approval)

Mayor

Procedure for Obtaining a Business License in the City of Hannibal

- You first need to come to the City Clerk's Office and fill out an application for a Business License.
- After completion of the form, you will need to contact the Building Inspector (573)221-0111 ext 205 to set up a mutually agreeable time to meet on your premises with him and the Fire Chief in order to see that you are in compliance with all the required building codes, fire codes and zoning requirements for your type of business.
- Once both the Building Inspector and the Fire Chief are satisfied that you are in compliance with all codes, they will "sign-off" on the applications. You must return the completed application to the Clerk's Office.
- If you are going to serve food in your establishment, you also must obtain approval from the Marion County Health Department (573)221-1166. You need to call them and set up a time for inspection to see that you are in compliance with their rules and regulation. After the satisfaction of the Health Department, they will "sign-off" on the application.

Procedure for Obtaining a Liquor License in the City of Hannibal

- Owner or Partner (of Corporation) must complete application form. Deliver completed application to the Hannibal Police Department. They will begin a background check. This is necessary in order to obtain a Liquor License. You must allow ten (10) days from the time you apply for them to complete this check. Return the completed form; along with a \$2,000.00 Surety Bond and your completed business license application.
- Surety Bonds may be purchased at most insurance agencies for a fee. They will provide you with the proof that you need to bring back to us showing that you have purchased this bond. This bond MUST be kept current,
- since we will periodically check to see if it is still active. Therefore, if for some reason you change your bonding company, they must notify the Clerk's Office so that we have the current information on file.

Once these steps are completed successfully and the appropriate fees are paid, you will be awarded your licenses. This will allow you to conduct business in the City of Hannibal.

You are still responsible to meet any requirements of the State of Missouri, since the State can dictate to us whether
Or not you can remain in operation.

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**City of Hannibal Requirements
(Municipal Code Section 3-111)**

Applicant must:

- a. be a registered voter of the State of Missouri
- b. be a taxpayer of the State of Missouri
- c. be of good moral character
- d. be a native born or naturalized citizen of the USA
- e. not previously had a Liquor License revoked
- f. never been convicted of any violation of any law dealing with the manufacture, sale or rectifying of intoxicating liquor
- g. not employ any person who has been convicted of any such violation, or who has had a Liquor License revoked

State Liquor Inspector Requirements

Applicant must provide (list includes, but not limited to) the following:

- a. photo ID
- b. paid property tax receipts
- c. voter's registration card
- d. must be a citizen/resident of State of Missouri

Criminal Background check completed by the Missouri Highway Patrol will be preformed. Original check will be retained by the Liquor Inspector.

(Background check will be performed for:

Owner and/or partner of establishment (of Corporation)
Stockholders (of Corporation)
Managing Officer (of LLC)
Member (of LLC)

LIQUOR LICENSE APPLICANT

CITY ORDINANCE #3-70:

Qualification of Applicant: No person shall be granted a license unless he is of good moral character. No person shall be granted a license whose license as a liquor dealer has been revoked, or who has been convicted, since the ratification of the Twenty-first Amendment to the Constitution of the United States, of a violation of the provisions of any law applicable to the manufacture, sale or rectifying of intoxicating liquor or who employs or has employed in his business as a liquor dealer any person whose license has been revoked or who has been convicted of or violating the provisions of any such law since the above date.

AUTHORIZATION

Upon applying for a license to sell intoxicating liquor in the City of Hannibal, I authorize and empower the Hannibal Police Department to research information concerning my current and former employment, tax obligations, general reputation, and police record through correspondence or personal interviews with neighbors, friends, or associates or others with whom I am acquainted or who may have knowledge concerning any of the above items:

Upon written request, I understand that the Hannibal Police Department will provide me with information regarding the results of the investigation if one is made. A photographic copy of this signed authorization shall be as valid as the original.

Date

Signature

Witness

SUPPLEMENT TO APPLICATION FOR LIQUOR LICENSE

CITY ORDINANCE #3-70.

Qualification of Applicant No person shall be granted a license unless he is of good moral character. No person shall be granted a license whose license as a liquor dealer has been revoked, or who has been convicted, since the ratification of the Twenty-first Amendment to the Constitution of the United States, of a violation of the provisions of any law applicable to the manufacture, sale or rectifying of intoxicating liquor or who employs or has employed in his business as a liquor dealer any person whose license has been revoked or who has been convicted of violating the provisions of any such law since the above date.

A COMPLETE BACKGROUND INVESTIGATION WILL BE MADE ON EACH APPLICANT WHO APPLIES FOR A LIQUOR LICENSE.

APPLICANT: _____ DATE OF BIRTH _____
(first) (middle) (maiden) (last)

ADDRESS: _____

PHONE: Home _____ Business _____

1. Are you a citizen of the United States? _____
2. Are you a resident of the State of Missouri? _____ How long? _____
3. How long have you lived at your current address? _____
4. Other cities where you have lived:

_____ Dates: _____

_____ Dates: _____

_____ Dates: _____
5. Are you in arrears on any tax payments with the City of Hannibal? _____
6. Have you ever held any liquor license previously? _____ If so, where and when?

7. Have your liquor license ever been revoked, or have you ever been convicted, of a violation of the provisions on any law applicable to the manufacture, sale or rectifying of intoxicating liquor? _____
If yes, give details.

8. Have you ever been convicted of a felony? _____ If yes, give details.

9. Do you employ or have you employed in your business of selling liquor any person whose License has been revoked or who has been convicted of violating the provisions of any law applicable to the manufacture, sale or rectifying of intoxicating liquor? _____
If yes, give details.

10. Give names of last three employers or businesses, including self-employment. (When listing Self-employment, give the name of business or type of work.)

_____	_____	_____	_____
Name	Address	Dates	Phone
_____	_____	_____	_____
Name	Address	Dates	Phone
_____	_____	_____	_____
Name	Address	Dates	Phone

11. Give name and address of business for which the liquor license is to be used:

_____	_____
Name of business	Address

12. What business was in this location previously? _____

13. Who will be the manager of the business for which you are applying for a license?

NAME _____	DATE OF BIRTH _____
ADDRESS _____	PHONE _____

14. Names and addresses of witnesses who signed License Application:

_____	_____	_____
Name	Address	Years acquainted
_____	_____	_____
Name	Address	Years acquainted

15. References. (Persons not listed above who you have known for at least five years. Do not include relatives.)

_____	_____	_____	_____
Name	Address	Years acquainted	Phone
_____	_____	_____	_____
Name	Address	Years acquainted	Phone
_____	_____	_____	_____
Name	Address	Years acquainted	Phone

ALL ANSWERS ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

SIGNATURE _____
(applicant)

DATE _____

